



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1. Name of the Institution

MES Asmabi College

- Name of the Head of the institution **Dr A Biju**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04802850596**
- Mobile no **9447520841**
- Registered e-mail **principal.mesasmabi@gmail.com**
- Alternate e-mail **bijuanchal@gmail.com**
- Address **P Vemballur, Thrissur, Kerala**
- City/Town **Thrissur**
- State/UT **Kerala**
- Pin Code **680671**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr Amitha Bachan K H**
- Phone No. **04802850596**
- Alternate phone No. **9497627870**
- Mobile **9497627870**
- IQAC e-mail address **iqac.asmabi@gmail.com**
- Alternate Email address **amithabmes@mesasmabicollege.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://mesasmabicollege.edu.in/aqarParent/2021-2022/AQAR>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mesasmabicollege.edu.in/public/uploads/cell/1719509418.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B++</b>	<b>3.00</b>	<b>2019</b>	<b>01/04/2019</b>	<b>31/03/2024</b>

**6.Date of Establishment of IQAC**

**15/09/2004**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Career Guidance cell	UGC/CSIR NET Coaching	Minority Welfare Department	2023, 12 days	79500
Research Department of Botany	Research fund	Kerala State Biodiversity Board	2024, 2 years	1200000
Research Department of Botany	Research fund	State Medicinal Plants Board, Kerala	2023, 1 year	50,000
Research Department of Botany	Research fund	The Centre for Applied Research and People Engagement (CARPE)	2023, 1 year	200000
Research Department of Botany	Research fund	WGHF, KSBB, IUCN SSG	2021, 3 years	15,80,000

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- Prepared SSR and submitted to NAAC.
- Incorporated AI-assisted teaching- learning, and documentation processes by organizing comprehensive training workshops.
- Signed MoUs with premier higher educational institutions.
- Organized various collaborative quality initiatives with other institutions.
- Ensured active participation of students in the quality initiatives of the institution by forming an IQAC students' wing.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To prepare SSR and submit to the NAAC	SSR for fourth cycle assessment is prepared and successfully submitted to the NAAC portal on 18-03-2024
To integrate latest tools and technologies in the teaching-learning and documentation	Organised training workshops on AI usage in teaching-learning, document designing tools, OBE based evaluation etc. Used AI enabled documentation process in the NAAC SSR preparation
To organise workshops/seminars on Research, innovative teaching, IPR and entrepreneurship domains	Organised workshops and seminars in the area of research, innovative teaching, IPR and entrepreneurship
Participation in quality surveys and audits	Conducted various quality surveys and audits such as NIRF, ARIIA, AISHE, KIRF, AKHES, Gender audit, Green Audit, energy audit, environmental audit, ISO certification etc.
To make academic collaboration with premier higher education institutions and sign MoUs	Organised various quality initiatives with other higher educational institutions and IQAC signed two MoUs with premier HEIs

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
college Staff Council	10/06/2024

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

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• Designation	Principal
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• Affiliated /Constituent	Affiliated
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
college Staff Council	10/06/2024
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2022-2023	13/03/2024

### 15. Multidisciplinary / interdisciplinary

The college offered 24 Certificate/Add-on courses during the year, many of which are multidisciplinary. Apart from this, the college publishes a biannual multidisciplinary journal, Meridian. The institution is futuristically advancing its physical infrastructure for 4-year UG and integrated PG programs in line with NEP 2020. Plans include MoUs with industries and academic institutions, student-centric teaching with enhanced ICT facilities, faculty training, and AI integration in certificate courses. Integrated PG programs, more internships, improved research facilities, and a focus on holistic student development and community engagement are prioritized. The college offers a variety of vocational Programmes including Logistics Management, Fish Processing Technology, Digital Film Production and Tourism & Hospitality Management. Apart from these are 13 UG and 6 PG programs distributed in varied disciplines of Commerce, Management, Life Science, Psychology, Physical Science, Mathematics, Languages and Humanities. This diverse array of programs underscores the college's commitment to interdisciplinary and multidisciplinary education, promoting holistic development and addressing the multifaceted needs of learners. As a supplement to this, audit courses and languages are mandatory components of UG curriculum. The college offered 13 open courses (3 credits) in various disciplines for UG programmes, with elective papers (2 credits each) in the final semester. B.Voc. programmes allocate 14 credits for project work. PG programmes include choice-based papers (5 credits), and all departments offer choice-based certificate courses (Minimum 30 hrs, 2 credits). The upcoming FYUGP of Calicut University allows 10% curriculum customization to address local needs, which the college has planned to strategically exploit. The college aims for multidisciplinary research through inter-departmental collaboration, emphasizing socially relevant topics.

### 16. Academic bank of credits (ABC):

As an affiliated college devoid of any autonomy, the institution does not have any provision to implement the ABC system envisioned by NEP 2020 and Calicut University is in the process of implementing ABC. Students are made aware of the vision and missions of NEP and the benefits and methods of registering under ABC. The college has been promoting student enrollment and

successful completion of courses under MHRD initiatives like SWAYAM, NPTEL, etc. which will be beneficial for ABC in future. All departments are encouraged to enter into MoUs with institutions/industries of their discipline to nurture collaborative Students engaged in vocational studies are taking examinations organized by different sector skill councils affiliated with NSDC. Recently, our faculty members have engaged in forums centered on NEP's core principles, emphasizing diversity in curriculum and pedagogy alongside integrating technological advancements into teaching and learning processes. Faculties have gained expertise in curriculum designing with an NEP focus by partaking in FYUGP curriculum restructuring workshops and by developing the syllabi of skill oriented certificate courses. Faculties have channelized themselves by shifting to a student-centric pedagogy with generation Z's needs in mind. The college has established a Local Chapter of the SWAYAM-NPTEL learning platform, to enable students to enroll for credit-earning courses online from National Institutes and also to offer online courses.

#### **17.Skill development:**

IQAC, various cells and clubs and a few departments take initiative to conduct skill development programs like 'Leadership Training Programs, 'Organisational Skill Development Programs, 'Workshops on Communication Skill Development,' 'Career Skill Development Programs', 'Personality Skill Development Programs' etc. Project work, internship also help to improve the various skills of the students like problem solving, Critical Thinking Cultural Sensitivity etc. The four B.Voc. programs offered by the college are as per NSQF with the attainable skill levels from 4 to 7. The institution strictly follows the NSQF guidelines to ensure the expected level of skill attainment by students. The college is registered with NSDC giving added authenticity to the courses. The college offers a spectrum of skill-based certificate/Add-on courses such as Advertising, Office Automation, Risk Management, Food Packaging, Landscaping, GST, Web Designing, MS Office Skills, Tax Filing, Aquarium Management, Basic Life Support, First Aid, Communication Skills, Clinical Biochemistry, Coastal Zone Management, Professional Photography, Tally ERP, Mushroom Cultivation, Food Safety, Academic Writing, English for Competitive Examinations, Geoinformatics and Mapping. All certificate course curricula are designed and executed with a well-knit focus on skills. The college hosts Government skill enhancement programs such as WWS, ASAP, KILA certified courses. Faculty members are rigorously

engaged in online teaching using various web tools, positioning the college well for future challenges. Additionally, vocational training programs are facilitated through partnerships with professional organizations.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Malayalam and Hindi are the Indian languages taught on the campus. In Hindi curriculum, we prioritize the preservation and promotion of India's cultural wealth. The selected lessons delve into the fundamental principles of Indian culture, philosophy, and spirituality, offering a comprehensive exploration of our rich heritage. Faculties are well-versed in regional language (Malayalam) and many of them possess skills in the national language. However, they shall be given training in academic translations and online-publishing of manuscripts. Workshops AI tools are happening with due rigor. National seminars were organized on the Philosophy of Swamy Vivekananda in Today's Education , Hindi Urdu Ki Sajhee Virasat, Observance of days of National and International relevance like Hindi Days , Mother Tongue Day, Kerala Piravi, Tourism Day, Khadi Day , International Year of Millets 2023, Participation in Ek Bharat Shresht Bharat programme, International Yoga Day, Dashapushpa Exhibition, Sreedhareeyam,etc. provides thrust in this context. Reading week celebration and book exhibitions forms a stage for exposure to language diversity, inception of an art gallery, events related to Vayal Pachha, Karkidaka week, Karkkidaka kanji, Pathila curry and Kavettam. Traditional art forms, including Thullal,Ninabali,Garudan Thookam , Kalaripayattu, Thiruvathira, and Kalampattu. Students are introduced to indigenous resources like Thazhapaya making, Cottage industry, and 'Pottuvellari' through workshops and documentaries. The college has signed an MoU with Muziris Heritage Project and Probhadha Trust to promote the spirit of heritage and culture.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution has embraced Outcome-Based Education (OBE) and ensures that stakeholders are well-informed about the expected skills and knowledge for each academic programme. It also follows the Program Outcomes (PO) of all UG and PG programs set by the University, Program Specific Outcomes (PSO), and Course Outcomes (CO) are set by the institutional level itself based on the revised theoretical foundation suggested by the Bloom's Taxonomy and this has been readily available on the college website. Faculty members have participated in OBE workshops outside the

institution and the IQAC of the college has organized two workshops on the conduct OBE based examinations. Setting up of POs, PSOs and COs: a) The institution follows the Program Outcomes (PO) of all UG and PG programs set by the University. b) PSOs and COs are set by detailed discussions with faculty members and by conducting a series of workshops and seminars by eminent faculty members. HODs, concerned faculties, IQAC Coordinator and members are involved in preparing and presetting the outcomes and finalizing on approval by the Principal.

## 20.Distance education/online education:

Skill courses particularly those on art appreciation, Publishing Tools, Product Rendering, Academic Writing are effectively rendered through online mode and the institution has included it in the strategic plan. The use of digital platforms digital repositories, digital media for virtual learning, virtual labs, MOOCs and courses offered by NPTEL, SWAYAM ensures at par with high-quality in-class programs. Distance / Online Education unveils ample opportunities before the learner. Blended learning was one of the new normal envisaged in NEP as well. In line with NEP, Faculty members have created YouTube videos that throw light on different philosophical systems in India. Increased awareness of the subject through the video lectures around the topics Buddha School, Nyaya School, Vaisesika School, Sankhya School, Mimamsa School and Yoga School also helps to inculcate deep rooted enquiry and appreciation of different schools of Indian philosophy among students. Moreover, the Internationalization of education will be facilitated through international collaboration with the University of Technology and Applied Sciences (UTAS), Sulthanate of Oman,(four faculties of MES Asmabi College presented project proposals at the International Conference organized by MES Central Committee at MES Medical College, Perinthalmanna.

## Extended Profile

### 1.Programme

1.1

785

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **2425**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **175**Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **888**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **91**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **91**

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>785</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2425</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>175</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>888</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>91</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	91
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	68
Total number of Classrooms and Seminar halls	
4.2	52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	231
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum planning and delivery through a well planned and documented process including academic calendar and continuous internal assessment.

- In order to ensure effectiveness in curriculum delivery, the followings curriculum planning measures are taken.
  - The Principal addresses the meeting of staff to convey the message for the effective curriculum delivery on the first day of every academic year.
  - College calendar & handbook and department academic plan are prepared based on the college annual academic plan.
  - Syllabus of programmes are collected from the departments.
  - Timetable committee collects inputs from all departments and prepares institutional general timetable, department timetable and individual time

table.

- University calendar is collected for the preparation of annual academic plan.
- Academic monitoring is done at the end of each semester by the Principal and IQAC to understand the gaps and remedial measures are taken.
- At the outset of each academic year various orientation programmes are conducted for the first year students.
- IQAC prepares programme guide.
- University external exam timetable is collected.
- Tutorial report and result analysis are prepared.
- Department meeting minutes book and academic plan are collected.
- Staff Council meetings are conducted.
- Work load is arranged according to the casual leave of teachers.
- Monthly report is submitted by all departments on time.
- Teaching plan is submitted by all the departments on time.
- Taken initiative for the structural transformations in line with NEP2020.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mesasmabiccollege.edu.in/programmes">https://mesasmabiccollege.edu.in/programmes</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the Academic Calendar, including for the conduct of Continuous Internal Evaluation (CIE).

- The IQAC prepares an annual academic plan based on the university academic calendar and follows strictly.
- Each department keeps assignments and seminars prepared by students for the internal evaluation process.
- At the end of each semester, tutors prepare the Attendance, Progress, and Conduct (APC) of the students and send to the university.
- The CIE committee provides a well-planned timetable and

duty roaster.

- Conducts two internal exams in a centralized manner are taken.
- The internal examination scores are published in advance, with signatures obtained at each level to confirm acknowledgement. This systematic approach ensures transparency and consistency in the internal evaluation process, aligning with the institution's commitment to academic rigor and quality assurance.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719509418.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719509418.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2090

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

MES Asmabi College is determined to foster cross cutting issues related to professional ethics, gender, human values and environment and sustainability through curriculum and co-curricular activities.

Curricular aspects

Professional ethics & Human values

Gender

Environment and sustainability

Courses in the curriculum of programmes

74

13

27

Ability Enhancement Courses/Audit Courses (AEC /AC)

4

1

2

Value-added courses

24

1

4

Events/co-curricular activities conducted

166

7

45

Doctoral works

10

2

15

**Co-curricular activities**

Professional ethics is delivered through 34 policy documents, code of conduct for staff and students, discipline committee, plagiarism certification, career guidance and soft skill development training, pre-placement training, awareness programs and administrative skill training.

Gender sensitization is carried out through women cell, Internal Complaints Committee, moral value education, legal awareness, human rights and gender awareness classes and skill development classes.

Human Value is enhanced through social ventures, cleaning drives, visits to old age homes, mental health club activities, anti-drug awareness, duty training, anti-ragging cell, charity activities and minority cell.

Environment and Sustainability is addressed through one of the best practice of the college "Sustainable citizenship and Climate action" and various initiatives such as energy audit, biodiversity club, bhoomithrasena, green campus activities, threatened plant nursery, eco-restoration programs, green day observation, waste collection and management.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

841

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719680525.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719680525.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719680525.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719680525.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

825

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

175

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The methodologies adopted for assessing slow and advanced learners are:**

- Regular assessment during teaching to understand their learning skills, behaviour, level of participation, and level of interaction
- Test papers and internal exams help compare students' performance in reproducing knowledge.
- A specific test is conducted to identify their strengths and weaknesses in particular subjects or skills.
- Input from parents and peers and their involvement in other activities can also provide valuable insights.

We address the varying learning needs of both advanced and slow learners through the following programmes:

- NET/PSC Orientation and Coaching
- Participation in research workshops and seminars
- Assistance in publishing the research article
- Academic competitions and mentoring
- Internships and encouraging participation in conferences, expert talks, field visits, and ongoing research projects.
- Remedial classes and counselling
- Peer mentoring

These collaborative efforts among teachers, departments, research, and incubation centres of the institution ensure the capacity enhancement of the advanced and slow learners. The slow learners are supported to perform well in academics and their skills, and the advanced learners are mentored to obtain high-level performances. The outputs are evaluated against their academic score, paper presentations, awards, publications, and qualifications in various skills.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/public/uploads/cell/1719552888.pdf">https://mesasmabiccollege.edu.in/public/uploads/cell/1719552888.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2425	91

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Realising the needs of Gen Z and in alignment with NEP 2020, the college adopts student-centric teaching-learning methods to ensure the totality of the learning experience.

### I. Experiential Learning

The institution follows this method involving a cyclical journey encompassing concrete activities, reflective observation, and active experimentation.

- Engagement in ongoing research projects
- Involvement in extension activities and conferences
- Film fests and workshops
- Activities like Sky Watch, the Medicinal Garden, vermicomposting, field visits, aquarium-making & setting, and fish silage production
- Earn while Learn programme
- News and Wall Magazines
- Exhibitions, craft making, and incubation
- Management and technical fests

### II. Participatory Learning

The College's dedication to participative learning creates a vibrant and inclusive academic environment.

1. Aspiring Teachers Forum and Communication Skill Enrichment Programme
2. Intercollegiate quizzes and debates
3. Participation in Research Scholars' Thesis Presentation, Open Defence, and Conducting Synopsis and Project Presentations
4. Journal Club and peer teaching
5. Invited talks by academic experts

### III. Problem-Solving:

The institution follows this approach to ensure that the

graduates are adept at addressing complex issues in various professional/real-life domains.

- Case studies and research studies
- Innovation Software Apps
- Collaborative Projects
- The Innovation and Entrepreneurship Development Centre (IEDC)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719395324.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719395324.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is adequately and sufficiently equipped with ICT infrastructure to enable the newest technological developments. The campus premises are WiFi-enabled, and the classrooms are ICT-aided. The college has a well-equipped media centre with shooting floors, an audio recording studio, and a theatre. The college has interactive panels at multiple locations to facilitate interactive, ICT-enabled teaching. The college has its own YouTube channel to broadcast video lectures prepared by faculty members and conduct online webinars and workshops. Faculty members are also encouraged to take up Faculty Development Programs to become familiar with the advanced methods of teaching and make the teaching and learning process more relevant and interesting. They make use of various online platforms like Google Meet, Cisco Webex, and Zoom for taking online classes.

- Participation in online courses by NPTEL and Coursera courses -for enhancing knowledge through online discussion forums, tests, and assignments.
- LMS(Moodle and Google Classroom) coordinate the learning activities and act as platforms for sharing digital content and doing tests and assignments/quizzes.
- INFLIBNET, DELNET, and NLIST expose students to digital academic resources, e-books, and e-journals on the web.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

91

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

542

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The curriculum for UG and PG students includes continuous internal evaluation through a tutorial system that monitors and enhances teaching effectiveness. This system uses attendance, assignments, seminars, and periodic tests. Transparency is ensured by notifying students of their internal assessment marks one week before external exams and requiring student signatures during mark uploading. A minimum of 75% attendance is mandatory for exam eligibility, tracked using teacher's diaries and attendance slips, with parents notified of absences.

Assignments, seminars, and viva are evaluated based on student performance. Internal exams are organized by the internal examination wing, with teachers sending question papers to [asmabiinternal@gmail.com](mailto:asmabiinternal@gmail.com) for further processing. Faculty assess answer scripts and guide discussions. Marks are displayed on notice boards, and parent meetings facilitate communication.

Students involved in extracurricular activities or with valid reasons can take exams at a later date. Exam hall transparency is maintained through CCTVs and exam squads.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719424372.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719424372.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a Grievances Redressal Committee to address concerns related to ragging, exams, internal assessments, and harassment. Students can report issues to teachers, HOD, or the Principal and escalate to the Grievance Redressal Cell if unsatisfied. Exam or assessment grievances are resolved by subject teachers and HODs within three days, with records maintained. We share internal assessment criteria with students, enabling them to review answer scripts, report discrepancies, and verify marks.

University exams follow Calicut University guidelines, allowing students to request re-totaling, answer script photocopies, and re-evaluate. The Chief Superintendent sternly addresses malpractice with appropriate actions. Exam protocols include identity checks, mobile phone bans, and punctuality enforcement. Grievances related to exams are reported to the Controller of Examinations, with proper facilities provided for exam venues. Invigilators ensure students are informed of instructions before exams begin.

The college prioritises transparency and efficiency in its evaluation process, promptly addressing grievances and adhering to established protocols.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719424913.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719424913.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

We are dedicated to a holistic educational approach firmly grounded in Outcome-Based Education (OBE) principles. Our curriculum is structured around the integration of Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs), which serve as the bedrock of our educational framework. To ensure the realisation of these outcomes, we've established an assurance of learning system.

Collaboration is integral to this process. Our Heads of Departments (HODs), committed faculty members, the Internal Quality Assurance Cell (IQAC) coordinator, and other stakeholders come together to craft and endorse COs, PSOs, and POs. Seminars and conferences facilitate this collaborative effort, fostering a vibrant educational environment. Furthermore, we provide short-term, bridge, and remedial coaching to help our students improve their abilities.

Throughout their academic journey, whether in the arts or sciences, our students delve deeply into their chosen fields. This cultivates critical thinking skills, empowering them to analyse, evaluate, and synthesise information. Students also develop robust research skills, covering literature reviews, experiment design, scholarly inquiries, and the effective presentation of findings. Our emphasis on written and oral communication equips our students to express their ideas persuasively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719493673.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719493673.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

MES Asmabi College prioritizes the achievement of Learning Outcomes, which encompasses the evaluation of Programme Outcomes

(PO) and Programme Specific Outcomes (PSO). This process is overseen by the Internal Quality Assurance Cell (IQAC), using both direct and indirect assessment methods to measure education's effectiveness.

Assessment results are divided into three categories: High (76-100), Moderate (51-75), and Low (0-50). These levels act as benchmarks to gauge achievement. Targets for attainment are set during the introduction of Outcome-Based Education (OBE) and are regularly reviewed for relevance and accuracy.

This assessment is department-specific, providing crucial feedback. If targets aren't met, corrective actions are taken, including pedagogical changes, enhanced student support services, and faculty development programs. Attainment data analysis informs syllabus revisions and educational strategies, ensuring curriculum improvement.

Additionally, College recognizes that learning goes beyond the classroom. Experiential learning and extracurricular activities are integral to outcome attainment. The college actively promotes these activities, helping students develop practical skills, leadership qualities, and a well-rounded education.

Incorporating experiential learning and extracurricular activities enhances students' holistic development, fostering a comprehensive understanding of educational outcomes' practical application. This approach ensures the college's mission goes beyond academic achievement, contributing to students' overall growth and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719419654.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719419654.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

530

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719564245.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719564245.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mesasmabicollege.edu.in/public/uploads/cell/1719297595.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

30.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719297681.docx">https://mesasmabicollege.edu.in/public/uploads/cell/1719297681.docx</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution's innovation ecosystem has expanded, fostering a well-planned environment based on research and development departments. Programs conducted by IIC, IEDC, YIP, ED club, Incubation Center and IPR cells educate students and faculty on intellectual property, marketing, product design, and creativity. These programs offer awareness-raising, orientation, and training programs, collaborating with research departments and proficient individuals or teams.

**Awareness / Workshops**

**Number of seminars organized to create awareness**

**RESEARCH METHODOLOGY**

2

## INTELLECTUAL PROPERTY RIGHTS

1

## ENTREPRENEURSHIP

5

4 workshops were conducted during this period - Workshop on Digital Marketing, Flutter Development, data analysis using Jamovi, paper pen making workshop.

## Research and planning

The college's research council and promotion cell promote research ethics, enrich scholars through workshops on statistical & writing tools and engage in ecological restoration and research through the Hornbill Foundation Research Extension Centre. Faculty members also act as mentors in external institutions.

## Indian Knowledge System

The folklore club organized a traditional art form 'Ninabali' which helped the students to familiarise about Indian knowledge system. Events like "Karkkidaka kanji" and celebrating 'Year of Millets' were used to investigate local knowledge on medicinal plants. Students explored indigenous resources including Sangama Grama Madhavan and handcrafted mats (Thazapaya) through workshops and videos.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/public/uploads/cell/1719305905.docx">https://mesasmabiccollege.edu.in/public/uploads/cell/1719305905.docx</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual**

**Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

26

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	<a href="https://mesasmabicollege.edu.in/">https://mesasmabicollege.edu.in/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

38

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is committed to integrating community engagement through extension activities. The extension activities undertaken by the college during the academic year 2023-24 are listed below.

#### I. Assistance to the underprivileged.

Major activities in this category are house construction for a student in the period 2023-2024, distribution of 'pothichor' (meals) to financially backward people, distribution of 'Onam kit' (cooking materials) to people during Onam festivities.

#### II. Community service activities.

Some of the notable activities include Eye Camp, Blood donation camp, First aid and CPR training etc. Environment protection activities like Swatch Survection, Beach Clean-Up, Waste Separation, distribution of tree saplings, eco restoration were taken up by faculty and students. Anti drug Campaign involving 120 students were taken up by the college.

III. EXPERIA-'Experiential learning through Community Intervention' is our college's best practice. Rooted in the belief that experience augments education, EXPERIA empowers students by providing opportunities to address real community issues.

**Outcome**

Engaging students in extension activities like caring for the aged and financially backward, fosters empathy and responsibility. Bringing students closer to real-life issues promotes their holistic development.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/extension_activity">https://mesasmabicollege.edu.in/extension_activity</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

43

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2058

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

31

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is spread over 22.8 acres, with a built-in area of 13590.48 sq.m. The present infrastructure are getting upgraded to accommodate future requirements in the wake of radical changes in higher education under NEP 2020.

Our college has recently constructed a new building (the Silver Jubilee Block), featuring:

- Centralised Instrumentation Facility
- Three Seminar Halls
- IQAC Room
- Multimedia Lab
- Department of Languages
- Mini Theatre
- Research Scholars Room
- Managing Committee Room

The canteen is newly constructed with a build-up area of 3,345 Sqft. Our library has been renovated with Seminar Hall, Open courtyard, Research Scholar's space, and an exhibition gallery.

**Teaching -Learning**

- 67 classrooms
- 3 new Lecture halls in compliance with 4 year UG pattern
- Multi media lab
- Fixed and Portable Projectors.
- Digitally equipped research rooms.
- Two Air-conditioned seminar halls–100 and 300 capacity each.
- Air-conditioned Conference Hall- 50 capacity.
- IT and reprography attached Examination control room
- Examination Hall (with CCTV): 700 capacity.
- Auditorium-1000 capacity
- Media and recording lab.
- Innovation/Incubation Centre

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/Facilitie%20sview">https://mesasmabiccollege.edu.in/Facilitie sview</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus houses an auditorium, seminar hall, roundabout, and Alumni Square for cultural activities. Gymnasium fitness centre and special rooms for NCC,NSS and women. The institute has a multi-purpose sports ground with courts and tracks. An outdoor stadium is set up in the ground to facilitate a very healthy campus for the sports students. A newly constructed basketball court is in front of the auditorium, with an area of 30 x17 sqm.

Area (sqm)

Year of establishment

User rate per day

52.6 x 29.6

Alumni Square

10 x 12

Seminar hall

10.60X 7.6

Sportsground/Outdoor Stadium

6.4 acres

Gymnasium &amp; Fitness Centre

160 x 100

Basketball Court

30 x 17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/sports">https://mesasmabiccollege.edu.in/sports</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/Facilitie_sview">https://mesasmabiccollege.edu.in/Facilitie_sview</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of ILMS and ICT tools employed to provide maximum access to the library collection are as follows:

Fully automated

KOHA

Version of software:21.11.03.000

Pearl :5.030000

KOHA IP :192.168.1.3:8080

The library was automated with the installation of book magic LMS in 2003. In 2021, Koha installed and the library became fully automated. All the main operations in the library are computerized with KOHA ILMS software. All in-house activities like acquisition, cataloging, circulation, OPAC etc. are being done.

OPAC: Online Public Access Catalog can be accessed to search all the bibliographic records available in the library. A computer is made available at entrance of the library for this purpose and to know the status of the book. The OPAC link is available in the library website and students can search it online.

Gate Entry: The IN/OUT Gate register system functioned in the library entrance

DSPACE: Institutional resources, like previous years question

papers, e books, and Dissertations, publications of faculty, Magazines are made available to the users through using DSPACE

DELNET: is a major resource sharing library network and provide e resources and Inter library loan.

NLIST: NLIST is the another database provided e books and e journals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/view/mesasmabicollegelibrary/home">https://sites.google.com/view/mesasmabicollegelibrary/home</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The campus is well-equipped with 231 computers.
- Each department has desktops with internet access.
- Students can access the internet in the library and computer labs.
- All major departments are equipped with LCD projectors and laptops for teaching and learning.
- Following the institution's policy, the campus is being fully digitalized.
- All postgraduate, second-year, and final-year classrooms are smart rooms.
- Every main department is outfitted with LCD projectors and laptops for ICT-enabled teaching.
- All departments are providing slides and videos related to their subjects, accessible to all students.
- Students commonly use PowerPoint for seminars and presentations.
- Teachers enhance their classes with videos, short films, and pictures.
- All student admission and registration data, payroll information for teaching and non-teaching staff (SPARK), and college library data are fully computerized.

- The library is connected to INFLIBNET.
- Student scholarships are registered and accessed through e-grants.
- Internal assessment details are submitted to the university online.
- The entire college has Wi-Fi and wired broadband connections.
- The entire administrative system is interconnected with LAN.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719334124.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719334124.pdf</a>

#### 4.3.2 - Number of Computers

231

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Classroom/Department Maintenance:** The classrooms and departments are cleaned every day and are strictly monitored by HOD and a faculty, who is in charge of the particular class . Repair and maintenance of assets are undertaken on need basis.
- **Laboratory Maintenance:** A log notebook is maintained by the lab coordinator which has details of stock in the laboratory, and student's access to the lab is also recorded with the details of in time and out time. All labs are maintained by the faculty of the respective departments. Lab Manual is displayed at the entrance of the laboratories.
- **Library Maintenance:** The library is maintained by the library committee headed by the librarian. Log book is maintained to record the daily library footfall. A computer is placed at the entrance to record online footfall of the library access.
- **Venue booking Register:** We are maintaining a register for booking of venues like seminar hall, conference hall and auditorium.
- **Power supply:** A generator is installed to ensure uninterrupted power supply. The maintenance service is undertaken as and when required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabiccollege.edu.in/public/uploads/cell/1719335392.pdf">https://mesasmabiccollege.edu.in/public/uploads/cell/1719335392.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

632

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1080

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://mesasmabicollege.edu.in/seminar">https://mesasmabicollege.edu.in/seminar</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**12**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

99

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

251

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

14

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

18

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- The college follows a parliamentary mode of election in compliance with the university's statutes and regulations. Dates of nomination and election are scheduled by the university. One of the faculty members has been appointed as the returning officer, Mohammed Areej E M (2023-24).
- Every student on the rolls of the college has the right to vote in the process of electing class representatives. The Student Council consisted of 1) Chairperson-Laya P S2) Vice Chairperson-Thasni P J3) General Secretary -Nahil V M4) Joint Secretary-Arathi A P5) Fine Arts Secretary-Abhishek M6) General Captain-Mohamed Jasif K M7) Magazine Editor -Safwan K K8) Two University Union Councillors, Mohammed Salih K S and Salmanul Faris P T.
- The student union, in coordination with the committee heads, organizes events like Union Inauguration, Cultural Fest, Farewell Day, College Day, Department Association Inaugurations, Sports Day and Fine Arts Fest etc.
- Talented students are trained to participate in zonal and inter-zonal championships.
- . Student representation in governance is ensured in the Internal Quality Assurance Cell, Departmental Clubs, Anti-Ragging Committee, Grievance Redressal Cell, and Fine Arts Committee of the college.

The involvement of these committed students in the college's various activities is the secret to its excellence.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/college-reunion">https://mesasmabicollege.edu.in/college-reunion</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

55

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of MES Asmabi College, celebrating its 25th year, marked significant achievements in 2023-24. The association covered a wide range of activities showcasing camaraderie, knowledge exchange, and philanthropy. It is registered under the 12th Travancore- Cochin Literary, Scientific, and Charitable Societies Registration Act, 1955 on November 22, 2017.

Alumni Square (Rs. 22 lakhs), a major highlight among the achievements of the year, provided dedicated space for student gatherings.

Alumni Gold Medal Award Distribution Ceremony recognised 24 top students with gold medals sponsored by alumni.

Scholarship Distribution Ceremony also recognised 108 meritorious students (Rs.1000/- each).

Inspiratio Lecture Series featured seven prominent alumni for inspiring students through experience sharing.

The Annual Alumni Family Meet was held on October 2nd, also featuring the launch of the alumni website.

Alumni Web site titled Asmabi Alumni Alliance contributes to maintain the alumni network. (<http://asmabialumnialliance.org/>)

Alumni Directory, "Ormakkayi" (17th edition) was published this year.

Yathramozhi, a send-off event for final-year students and the retiring staff was also held.

Collaboration with the Chapter and active social media & Class WhatsApp group enhanced the association's outreach and financial support for various charity initiatives. The association's programs reflect the strong cooperation among alumni, faculty, and college management that led to its success.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719486115.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719486115.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Muslim Education Society (MES) had its inception in 1964 under the guardianship of the visionary, Late Dr.P.K.Abdul Gafoor. MES has become one of the largest educational agencies in Kerala and has an international presence with a network of schools, colleges, hospitals, orphanages and other institutions. MES Asmabi College was established in 1968 and it plays a major role in providing education to coastal rural communities, especially improving the female employability rate since then.

VISION "Providing affordable and high-quality higher education for all, with a special focus on backward and marginalised people, thereby empowering individuals through the transformative power of education."

### MISSION

- To empower women, the downtrodden, and backward classes.
- To promote secularism and democracy.
- To mould a self-reliant and socially accountable young generation.
- To prioritise modern teaching and learning methods, with a sufficient emphasis on value added education. To instill a sense of social responsibility in the student clan by involving them in community oriented activities.
- To foster entrepreneurial spirit, leadership abilities, organisational qualities, and life skills among students.
- To infuse eco-consciousness in both students and the community.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/vision">https://mesasmabicollege.edu.in/vision</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

MES Asmabi College adopts a participatory governance model aligned with its vision and mission, as seen in its Organogram, Strategic Plan, and Policies.

**MES Central College Committee:**The apex body guiding strategic decisions for all seven MES aided colleges.

**The College Managing Committee:**Led by the Chairman and Secretary & Correspondent, implements the Central Committee's decisions, ensuring seamless execution and incorporating staff and student feedback.

**Principal:**Sets the tone for academic and administrative excellence.

**Vice Principal:**Assists the Principal in academic and administrative matters for smooth college operation.

**Director of Self Financing Programmes:**Manages self-financing programmes effectively.

**College Council:**Led by the Principal, including HoDs and staff representatives, it oversees academic functioning.

**IQAC:**ensures quality benchmarks and contributes to quality enhancement.

**Planning Board:**Oversees growth-oriented policies, strategic plans, and resource allocation.

**Finance and Purchase Committee:**Ensures resource optimisation, accountability, and timely requests and purchases.

**Heads of Departments (HoDs):**Guide departments, ensuring academic rigour and innovation.

**Administrative Officer and Junior Superintendent:**Manage office affairs to ensure smooth administrative processes.

**Head Accountant and Campus Supervisor:**Ensure financial accountability and infrastructure maintenance.

**Class Tutors:**Mentor students, providing essential support and guidance.

**Various Committees and Cells:**Provide platforms for cocurricular and extracurricular excellence.

**PTA:**Supports academic needs and provides financial support, influenced by the NEP.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/Organogram">https://mesasmabicollege.edu.in/Organogram</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MES Asmabi College has a rich academic portfolio with five UG, two PG, and three Research programs, and is sanctioned to offer MSc-Psychology. The institution has signed 32 MoUs with industries and institutes for research, internships, placements, and extensions.

Recent infrastructure developments include the Mohammed Abdul Rahiman Block, 20 UG/PG classrooms, the Winners-Exam-Hall, a Computer Lab, and a Research Lab. Additionally, a new block and canteen were constructed, with a separate Sports-Block proposed. We have upgraded ICT facilities in all departments and enhanced labs. A skywalk and lift enhance Divyangjan's accessibility.

The college has implemented a customised MoodleLMS platform and ERP, initiated a local chapter on SWAYAM/NPTEL platforms, and ensured OBE-based evaluation. It has also taken steps to introduce Digital Journalism and Artificial intelligence programs, fostering innovation in media and technology.

We have developed a structured incubation and innovation ecosystem and initiated an alliance with the Kerala Development and Innovation Strategic Council. The college's extension, outreach, and best practices align with UN SDGs, providing experiential learning and strong community ties. We have constructed houses for deserving students and regularly organise placement drives.

Annual administrative training and FDP, as well as Green, Energy, Gender, Environment, Academic and Administrative Audits, ensure continuous improvement. Collaborations with the Hornbill Foundation support eco-restoration initiatives for climate-affected ecosystems.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719652668.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719652668.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The perspective plan (2019–2029) of MES Asmabi College provides directives to address gaps, aligning with global and national mandates such as the UN SDGs and NEP. The college operates under the guidance of 31 policies and conducts regular reviews.

#### Policies and Procedures:

The college's unique policies, grounded in legal and ethical mandates, are accessible on its website. The Quality Policy is rooted in the institution's Vision and Mission, encompassing 34 policies from Research & Publication to Resource Mobilization.

#### Appointment Procedures:

**Permanent Faculty:** Appointments comply with UGC regulations, university guidelines, and state government service rules, led by the MES Central Committee.

**Adhoc Faculty:** Appointments are conducted by a committee comprising the Principal, HoD, external subject experts, and management representatives, adhering to university and UGC regulations, and state government rules.

**Non Teaching Staff:** Appointments follow criteria set by the university, government, and KSR rules.

Overall, the college's governance, policies, and procedural frameworks ensure effective operations and institutional growth, firmly anchored in its foundational Vision and Mission.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/quality_policy">https://mesasmabicollege.edu.in/quality_policy</a>
Link to Organogram of the institution webpage	<a href="https://mesasmabicollege.edu.in/Organogram">https://mesasmabicollege.edu.in/Organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College offers effective welfare measures for both the self-financing and aided staff. We ensure all the welfare measures of the government and have instituted similar schemes for the self-financing staff. This coupled with the support of the college promotes equity and fosters a happy and productive environment. General Provident Fund & Employees Provident fund, State Life Insurance Group Insurance Scheme, MEDISEP (Medical Insurance) Employees State Insurance (ESI) facility, Paternity/Maternity benefits, contributory pension, Die in harness, employment Festival allowance, House Rent Allowance, Transfer facility to home college, annual increment and performance-based increment, vacation salary, reference to wards of the staff for admission to various programs with fee waiver or concession, financial support to FDP/Seminars, Regular meetings

of teaching and non-teaching staff, events including motivation sessions, felicitations are some of the welfare measures.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719565281.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719565281.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

76

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System that evaluates its employees regularly to maintain its strict quality parameters. Through internal and external evaluations as well as

self-evaluation processes, it aids teaching and non-teaching employees in advancing their careers. All faculty members and departments are required to submit the filled-in proforma to IQAC for Academic and Administrative Audit (AAA). The proforma and AAA help in the systematic and periodic preparation and evaluation of API which helps in the promotion of faculties. Another departmental mechanismsuch as regular staff meetings, Department Action Plan, Monthly reports etc. An annual student satisfaction survey is conducted to assess the performance of teachers. The IQAC collects self-appraisal forms from non-teaching staff to evaluate their performance, major indicators being efficiency and time-bound completion of tasks assigned to them. It is countersigned by the Principal. The appraisal is countersigned by the Principal. The appraisal records of staff are discussed with the authorities for optimum performance.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719673743.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719673743.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An yearly external and internal separate audit for both Government and Management accounts ensures the transparency and accountability of finance.

The following are the different levels of audit for funds sanctioned by the Government:

1. Statutory audits are done by the Head Accountant and Superintendent.
2. The Deputy Directorate of Collegiate Education verifies all financial documents related to Public funds utilized by the College.
3. Accountant General, Kerala conducts their periodic verification of all the accounts sanctioned by the Government.
4. External Auditor: UGC funds, Fellowships, Projects, Contingency Grants, etc. are audited by external

accredited auditors.

#### Financial Audits of Management Account

The Management accounts are verified by the Treasurer of the College periodically and internal audits are done by the audit team and then the annual external audit by the auditor, both are appointed by the MES Central College Committee, Calicut. Audits are carried out for the PTA and Alumni Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

63.56887

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### 1. Strategies for Mobilisation of Funds

The primary sources used during the period are as follows:

Central Government

State Government

Non-Government Funds

## Major, Minor Research Projects and Grants

Grant-in-aid for salary

State Government Funding for NSS, NCC, ASAP IEDC

ResearchGrants

Fees collected fromSelf- Financing Programmes

PTA Fund

Alumni Contribution Financial Support from Management Endowments and Scholarships Conveyance andHostel Fees

Research Projects and fellowships from international andnational NGOs

### 1. Optimal Utilisation of Resources and Funds

The annual request submitted by all the departments is scrutinised by the Principal against the budget allocation, and tabulated requirements are sent to the Purchase Committee after approval by the College Council.

We use all the funds following established norms and existing government and financial legal frameworks. Within stipulated periods, we audit all the funds both internally and externally. The fund requirements with existing stock, facilities, and strengths to ensure optimal utilization. We make available the existing resources to multiple departments, and grant access to neighbouring institutions for academic and societal purposes to ensure optimal resource utilisation.

PTA, Alumni, PD accounts, and other contributions are used to ensure the facilities and requirements are timely met for proper academic development.

The college offers a spacious Central Auditorium, Seminar halls, and Conference rooms for academic and creative activities, outsourced for exams, and computer labs for hands-on training and online examinations, serving nearby institutions.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/front_end/assets/pdf/31.%20ResoursemobilisationFinal.pdf">https://mesasmabicollege.edu.in/front_end/assets/pdf/31.%20ResoursemobilisationFinal.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College has adopted various initiatives for improving the quality of the institution, which are given under the following heads:

### 1. Quality Planning and Monitoring:

- Monitoring the quality of curricular and extra-curricular activities of the institution.
- Monitoring the continual improvement of the faculties and the institution through stakeholder feedback collection, analysis, and action taken and IQAC meetings.
- Performance appraisal of teaching and non-teaching staff.

### 2. Teaching-Learning Process Improvement:

- Organized faculty development programs and workshops in sophisticated areas such as AI-related teaching-learning tools, PPT making, document designing, student-centric teaching-learning, outcome-based education, etc.
- Incorporated Outcome-Based Education in the learning evaluation system.

### 3. Research and Development Promotion:

- Organized research-related workshops.
- IPR seminar.
- Initiated financial support to the faculties for publication

and presentation.

- Research project preparation training for students.

#### 4. Collaboration and Linkage:

- Organized various Collaborative Quality Initiatives with other institutions.
- IQAC signed MoUs with premier institutions.

#### 5. Student Support Initiatives:

- Offering career guidance and scholarship awareness classes.
- Organized students' entrepreneurship meet program.
- Formed an IQAC student wing.

#### 6. Quality Assurance and Benchmarking:

- Conducting regular internal and external audits of academic and administrative processes.
- Prepared and submitted AQAR and SSR for NAAC accreditation.
- Initiated efforts to get ISO certification.
- Participation in ARIIA ranking, NIRF, AISHE, KIRF, and AKHES surveys.
- Training programs for non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/activities">https://mesasmabicollege.edu.in/activities</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

(A) Reviews of the Teaching-Learning Process done by the IQAC through:

- Monthly monitoring of syllabus completion using monthly academic reports and teacher diary records.
- Curriculum feedback collection, analysis, gap identification, and action taken.
- Student feedback on teacher effectiveness using a structured questionnaire based on the teaching-learning process.
- Conducting periodic interactive sessions with faculty members, the principal, and the IQAC to review the teaching-learning process.
- Standard-actual performance comparison using semester-wise academic monitoring reports and the annual academic plan.
- Engagement in PTA meetings.

(B) Review of Structure and Methodology of Operation enhanced by:

- Quality-related interventions through regular IQAC meetings.
- Internal and external Academic and Administrative Audits.
- Self-appraisal of teachers and non-teaching staff.
- Quality audits, quality survey participation, and quality accreditations.
- SWOC analysis.

(C) Learning outcome analysis conducted through:

- Results analysis.
- Exit surveys.
- Analysis of progression to higher education and employment.
- Student Satisfaction Surveys.
- Analysis of continuous internal assessment scores

(D) Incremental improvement based on peer team recommendations:

- Provided computer literacy training to the students.
- Special coaching provided for Wrestling, Kickboxing, Wushu, and Football. A basketball court was established.
- Started 24 certificate programs during the year.
- Constructed two 3-story academic blocks, a canteen, and a

toilet block. The library was fully renovated.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1710568360.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1710568360.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719673743.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719673743.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is integral to our UG and PG curricula, with eleven UG courses on gender concepts and gender-related projects facilitated by the Women Development Cell (WDC). The Psychology Department offers value-added gender courses, and audit courses mandated by Calicut University align with gender equity

principles. The WDC, Career Guidance Cell, ED Club, and Incubation Cell promote gender-conscious empowerment, career development, and entrepreneurship, including programs on women's entrepreneurial development and self-defense training in collaboration with the Police Department. Mental well-being is supported by the Mental Health Club and the Student Counseling Center. We prioritize female leadership, with a female Vice-Principal and women leading 14 of 27 departments. Women constitute 77% of teaching staff and 56% of non-teaching staff, with 70% of the student body being female. Security measures include an entry/exit registry, security personnel, ID cards, uniforms, and CCTV. Facilities for women include a Day Care Center, prayer hall, gym, Health Club, hostel, NCC Women's Wing, retiring rooms with amenities, and provisions for students from abroad and Lakshadweep. Institutional mechanisms and policies uphold gender consciousness and support.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719550844.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719550844.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719501851.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719501851.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has adopted green protocol since 2012 and this has become mandatory for the last five years with the approval of the staff council in which waste management is an important activity. There are 'Ecobins', usually twin bins made of paper cartoons as twin bins for the collection of paper and plastic waste in every classroom, office, and common facility. and maintained by the student every year as an activity. The collected waste is transferred through similar waste bins in all the corridors and finally to the segregation room where paper, plastic, e- waste are segregated and sent for recycling regularly and the income collected is given to the sweepers as an incentive. There are proper sewage mechanisms for every common facility and lab and the hazardous chemicals are collected in the underground tank. E wastes are collected and given to centers as directed by the state government. The college has been audited for the green activities especially the waste management system by the Suchithamission team of the Government of Kerala.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with</b>	<b>A. Any 4 or all of the above</b>
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**disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a minority institution located in a coastal district the MES Asmabi College accommodates a wide range of culturally and socioeconomically diverse students and faculties in the campus. The majority of the students are girls from various minority categories along with economically weaker sections from the foreword class. Even though the MES formed for the welfare of Muslims and other minorities, the management has a unique motto to promote cultural and communal diversity on the campus by ensuring 50% of staff and students appointed from other casts in the quota provided for the management to ensure secular and inclusive environment in the Campus. We are following the state online admission procedure which accommodates students from all districts of the state keeping reservation policies including that for SC -STs and differently-abled. We also have students from abroad including those from developing nations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution fosters an inclusive environment through diverse initiatives promoting tolerance, harmony, and constitutional awareness. These efforts educate and empower students and employees on cultural, regional, linguistic, communal, and socioeconomic diversity, emphasizing citizens' values, rights, duties, and responsibilities.

Key initiatives include the "Indian Constitution - Past and Present" program by the Departments of Economics and Political Science, which delved into constitutional history and contemporary relevance. The Inter-departmental Quiz on Gandhi explored principles of non-violence and communal harmony. Community-oriented activities like the Eco-restoration of coastal ecosystems, engaging women through MGNREGA and initiation of Biodiversity clubs in schools by CETC as part of the best practice "Sustainable Citizenship and Climate Action." "Cleaning Drive" by the Botany and Commerce Departments promote environmental stewardship and civic duty.

Humanitarian efforts, such as blood donation camps and visits to charitable organizations like Aashrayam Agathimanthiram, highlight our commitment to socio-economic inclusivity. Events like the "Children's Home Visit" by the Department of Physical Education promote empathy and solidarity with underprivileged children. Commemorative events like "Kargil Vijay Diwas" foster patriotism and national unity.

Through academic discourse, community engagement, and humanitarian efforts, our institution cultivates socially conscious and morally upright citizens, reflecting our unwavering commitment to nurturing an inclusive environment that respects diversity and upholds constitutional values

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719643273.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719643273.pdf</a>
Any other relevant information	<a href="https://mesasmabicollege.edu.in/bestpractice">https://mesasmabicollege.edu.in/bestpractice</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>
<p>Commemorative days are aimed at inviting focus on specific issues/events at the national and international level. The institution promotes comprehensive, high standards of morals and ethics, mutual respect, and endurance among students by initiating celebrations and observances of commemorative days, events, and festivals. Celebrating events and festivals of National and International importance will help the students to</p>

enlightentowards relating to the culture of the country, and learn lessons of social harmony. These initiatives impart reverence and appreciation towards the ideals and norms of regional, national, and international significance. In the Indian context, observance of days of national importance such as Republic Day, Independence Day, and National Youth Day serves as an occasion to reinforce the ideal of national identity and integrity among the student community. It gives an excellent platform for building a sense of community in the college thereby paving the way for future initiatives. The celebration of regional festivals like Onam unites the staff and students under the umbrella of cultural distinctiveness, which is the uniqueness seen only in our state Kerala. The college also celebrates festivals like Christmas, Eid, and Holi prompting a healthy appreciation of the diversity of different parts of India and their culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1: Experiential Learning Via Societal Empowerment

1. Engage students in real-time learning experiences through extension activities designed for the curriculum of each department, where various sections of society are role players.

2. To inculcate skills for the future and imbibe social responsibility

#### Context & The Practice

The initiative aims to promote social responsibility and

practical skills among students through community interventions, including heritage site visits, media and tech festivals, psycho-social welfare programs, and film festivals.

## 2: Sustainable citizenship and Climate Action

### Objectives

1. Safeguarding the Environment: Utilizing scientific interventions for environmental conservation.
2. Supporting the rights and sustainable livelihoods of marginalized groups, including indigenous people.
3. Aligning with UN SDGs, focusing on environment, gender equity, sustainable livelihoods, and climate action.

### Context and the Practice

The CEtC of Hornbill Foundation in the Campus is collaborating with governmental and non-governmental entities since 2017 to address climate change through projects like MGNREGA, focusing on ecological restoration, establishing seed germination centers, and empowering marginalized groups.

### Evidence of Success

The practice has been instrumental in supporting Kerala Government LSGS and KSBB, Published the First PBR phase 2 of the state, established biodiversity clubs in 17 educational institutions, and involved 57 women in climate action through ecorestoration involving MGNREGA.

### Problems

Resource Shortages: Funding and logistical constraints.

File Description	Documents
Best practices in the Institutional website	<a href="https://mesasmabicollege.edu.in/bestpractice">https://mesasmabicollege.edu.in/bestpractice</a>
Any other relevant information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1719566691.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1719566691.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

The Alumni Association of MES Asmabi College has fostered a distinctive culture since its inception contributing significantly to the institution's uniqueness. Through a variety of activities, the association has played a pivotal role in the holistic growth of the campus, shaping a character that sets it apart from other colleges, making it our institutional distinctiveness.

#### Highlights

Alumni Square, -To commemorate the Silver Jubilee Year, the association decided to construct Alumni Square, a spacious stage with a green room and bathroom. The construction of the building is completed for 30 lakhs.

Inspiratio: Alumni Lecture Series - The association organized a lecture series of 6 sessions presenting notable alumni who have achieved success in their respective fields

Scholarships and Gold Medals Distribution - During this year alumni association has distributed scholarship to 108 students. It's also one of the major activities from the very inception of the association. Gold medals and scholarships were sponsored by prominent alumni working in various fields in India and abroad

#### Creative Platforms

These associations are established with the primary objectives of fostering reunion and facilitating educational, social, and charitable initiatives. They orchestrate various programs and

actively bolster the endeavors of the parent organization

Yearly Alumni Family Meet - Association's Annual Family Meet: A Tradition Since 2003

'ORMAKAY-' Annual Publication of Alumni Directory

'Yathramozhi' - an occasion of farewell to the final year students, retiring teachers and administrative staff

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

#### Action Plan 2024-25

- Revise and augment add-on and certificate courses to accommodate the latest skill advancement, multidisciplinary, and integration of ethics and values, and to supplement the FYUG, employability, and lifelong learning.
- Standardisation of evaluation of program outcomes and course outcomes for a universal and interinstitutional comparison
- To take effective measures to improve the overall success rate of students in university examinations, considering the diminishing student inputs and facilitating experiential learning, a wide range of teaching and learning processes, and improving inclusivity through multidisciplinary.
- Revise the existing system of rewards with Acehvers Fest at each departmental and college level initiated by IQAC.
- To actively pursue additional funding opportunities from both governmental and non-governmental entities to get grants for research projects, endowments, and chairs.
- Increase the proportion of teachers engaged in research supervision.
- To bring a performance-based review process to research students, supervisors, and all faculties and implement a systematic review mechanism for the implementation of the

research policy to increase research and publication outputs.

- To create an environment that supports innovation and consistently implements strategies to aid in knowledge creation and sharing. IQAC has decided to have integrated platforms for the sharing of innovation, knowledge, and expression.
- To improve the professional growth of faculties through participatory workshops for innovative TLP, mentoring, innovation, and research.
- Enhance the college's visibility through marketing campaigns, social media presence, and community events.